

PALMYRA JUNIOR FOOTBALL CLUB (INC.)

NAME:

1. The name of the Club is the Palmyra Junior Football Club (Inc.)

ADDRESS:

2. The postal address and principal place of business of the Club shall be the private address of the Secretary of the Club from time to time or as otherwise determined by the Committee.

DEFINITIONS:

3. In these rules, unless the contrary intention appears:
 - 3.1 "AGM " means the Annual General Meeting of the Club as convened in accordance with rule 16.
 - 3.2 "Club" means the body referred to in rule 1.
 - 3.3 "Committee" means the Committee of Management of the Club referred to in rule 15.
 - 3.4 "Committee Meeting" means a duly convened meeting of the Committee.
 - 3.5 "Committee Member" means a member of the Committee.
 - 3.6 "EFFCJC" means the East Fremantle Football Club Junior Council Inc.
 - 3.7 "Full Member" means a member of the Club entitled to vote at a General Meeting.
 - 3.8 "Junior Member" means a person elected to membership of the Club pursuant to rule 13.
 - 3.9 "Ordinary Resolution" means a resolution other than a special resolution.
 - 3.10 "Special General Meeting" means a meeting convened under rule 17.
 - 3.11 "Special Resolution" has the meaning given by section 24 of the Act.
 - 3.12 "The Act" means the Associations Incorporation Act 1987.
 - 3.13 "WARJFB" means the West Australian Regional Junior Football Board Inc.
 - 3.14 Words importing the masculine gender include the feminine and vice versa, and words importing the singular include the plural and vice versa.
 - 3.15 Headings are included in these rules for guidance only and do not form part of the rules.

OBJECTS AND PURPOSES

4. The objects and purposes of the Club are:
 - 4.1 To promote, encourage, foster, teach and improve the standard of the game of Australian Football among people eligible to be Junior Members.
 - 4.2 To enter teams in organised competitions for Junior Members in such age groups and under such rules and by- laws as may be determined from time to time by the EFFCJC or the WARJFB or other body to which the Club may affiliate.
 - 4.3 To promote good fellowship, true sportsmanship and citizenship among juniors.
 - 4.4 To foster and promote social relationships between Junior Football Clubs and other bodies.
5. The property and income of the Club shall be applied solely towards the promotion of the objects and purposes of the Club and no part of that property or income may be paid or otherwise distributed directly or indirectly to members except in good faith in the promotion of purposes.

POWERS

6. The Club may do all things necessary or convenient for carrying out its objects and purposes and in particular may:
 - 6.1 Acquire, hold, deal with and dispose of any real or personal property or any rights or privileges.
 - 6.2 Conduct appeals for funds and accept donations whether being real or personal property and devise and bequests under testamentary dispositions and generally raise funds by public subscription and any other means as may from time to time be approved by the Committee.
 - 6.3 Invest in trustee securities or otherwise deal with the monies of the Club not immediately required for the purposes of the Club in such manner authorised by law as may from time to time be determined by the Committee.
 - 6.4 Hold and administer property on trust.
 - 6.5 Borrow money by way of loan or overdraft or by the issue of debentures or otherwise as determined by the Committee.
 - 6.6 Draw accept and negotiate cheques bills of exchange promissory notes and other negotiable instruments.
 - 6.7 Appoint delegates and representatives to other associations societies and bodies.
 - 6.8 Appoint or elect sub-committees or standing committees as it sees fit and pass on to such committees any or all of its powers.
 - 6.9 Employ pay and dismiss servants as may be deemed necessary for furthering the objects of the club and define the duties of such servants as it sees fit.
 - 6.10 Approve the membership of any persons and terminate the membership of any persons.
 - 6.11 Fine suspend or otherwise deal with any member.
 - 6.12 Determine from time to time the annual subscriptions and other fees to be paid by the members of the Club.
 - 6.13 Apply and ensure compliance with these rules and perform all such acts and responsibilities to the attainment of the objects of the Club.

UNIFORM

7. The official colours of the Club shall be blue and red and the playing uniform shall be in a style approved by the members in special meeting and confirmed where necessary by any body with which the Club is affiliated.

MEMBERSHIP

- 8.1 Membership of the Club shall be in the following classifications:
 - 8.1.1 Full Member, as nominated and accepted in accordance with rule 9.
 - 8.1.2 Junior Member, as registered in accordance with rule 13.
 - 8.1.3 Life Member, as elected in accordance with rule 11.
 - 8.1.4 Honorary Member, as elected in accordance with rule 12.
- 8.2 Each member shall agree to abide by these rules and any other regulations that may be adopted by the Club or the Committee from time to time.
- 8.3 The Committee may from time to time determine an annual subscription fee which shall be payable by each member.

- 8.4 Any member whose subscription is outstanding for more than one month after the due date for payment shall cease to be a member of the Club provided always that the Committee may reinstate such a person's membership on such terms as it thinks.

FULL MEMBER

9. A nomination for full membership shall be made on the form approval by the Committee.
- 9.1 Each nomination for full membership of the Club shall be signed by the members nominating and seconding that person for membership and by the nominee and shall be considered by the Committee at its next meeting.
- 9.2 Life members and full members shall be entitled to nominate or second the nomination other persons as full members.
- 9.3 The Club's Player Registration form shall include an invitation to the parents or guardians of the player to become full members of the Club and the signatures of the parents or guardians or any of them on such form shall indicate the desire of those signatories to become full members.
- 9.3.1 A person nominating for full membership of the Club in accordance with rule 9.3 shall not require any other form of nomination.
- 9.4 Any person appointed to a position of responsibility with a representative team of the Club shall be automatically elected a full member of the Club.

LIFE AND JUNIOR LIFE MEMBERS

- 10.1 Life membership shall be available to any person who has given outstanding service to the Club over a period of at least eight years and has been appointed pursuant rule 11.
- 10.2 Junior Life Membership may be voted on by The Management Committee on written nominations at a SGM or AGM, using the criteria of any player who has played a minimum of 100 games for the Club in the Junior Council Competition and has ceased, by reason of age, to be a player for the Club.
11. The Club may appoint Life Members at the AGM.
- 11.1 Each nomination for Life Membership shall be signed by two members and shall be lodged with the Secretary at least twenty-one days prior to the AGM.
- 11.2 In the event that more than one nomination is received in any one year the Committee shall select the nominee or nominees it considers to be the most deserving and shall recommend such nominations to the members at the AGM.
- 11.3 A person so recommended shall be appointed a Life Member if he receives the support of seventy five percent of the members at the AGM.
- 11.4 A Life Member shall be entitled to all of the privileges of membership of the Club including the right to vote in general meeting and shall not be required to pay an annual subscription or membership fee.

HONONRARY MEMBER:

12. Honorary membership may be bestowed by the Committee on any person of distinguished position or attainment for such duration and on such terms as the Committee may determine.
 - 12.1 An honorary member shall not hold any office nor vote at any meeting of The Club.
 - 12.2 An honorary member shall not be required to pay an annual subscription or membership fee.

JUNIOR MEMBERSHIP

13. A person shall be elected a Junior Member of the Club if he becomes a registered player in accordance with the Club's registration procedures and is otherwise eligible to represent the Club as a player in one of the teams of the Club.

PATRON AND VICE PATRON

14. The Committee may at its discretion elect a Patron and no more than two Vice Patrons at its first meeting after the AGM.
 - 14.1 A Patron or Vice Patron shall if elected be elected for a period of one year but shall be eligible for re-election.
 - 14.2 A Patron or Vice Patron shall not hold any office nor vote at any meeting of the Club.

COMMITTEE

15. The Committee shall comprise the President, Vice President, Secretary, Treasurer, Registrar, and up to seven other persons.
 - 15.1 The President shall be chairperson at all general meetings of the Club and at all Committee meetings.
 - 15.2 The Vice President shall chair meetings in the absence of the President.
 - 15.3 Each member of the Committee shall be elected at the AGM and shall hold office for one year but shall be eligible for re-election.
 - 15.4 The Committee shall be authorised to carry out the administration of the Club, and to make whatever decisions on behalf of the Club that it is considered necessary.
 - 15.5 The Committee shall meet for the despatch of business at least once during each calendar month between the months of February and October in each year at a time and place appointed by the President.
 - 15.6 At all meetings of the Committee each member of the Committee shall have one deliberative vote and the Chairperson shall if necessary also have a casting vote.

- 15.7 A quorum for a meeting of the Committee shall be a clear majority of the then members of the Committee.

ANNUAL GENERAL MEETING:

16. The Club shall hold its AGM on or before the fifteenth day of October in each year on such date and at such venue as the Committee shall decide.
- 16.1 The Secretary shall notify members of the venue and date of the AGM by placing an advertisement in a newspaper circulating in the localities serviced by the Club no later than twenty-eight days prior to the nominated date.
- 16.2 Notice of the AGM shall also call for nominations for the Committee and shall include all other items on the agenda for the AGM.
- 16.3 Nominations for positions on the Committee shall be in writing and lodged with the Secretary no later than twenty-one days prior to the AGM.
- 16.3.1 Such nominations shall be signed by two members and endorsed by the nominee.
- 16.4 In the event of one only nomination being received for any position that person shall be duly elected.
- 16.5 In the event of more than one nomination for any position a vote shall be taken on a show of hands, unless a secret ballot is requested by any member, and the nominee receiving the most votes shall be duly elected.
- 16.6 In the event of no nomination being received for any position a nomination may be taken from the members at the AGM and that person shall be duly elected provided that person is in attendance at the meeting and endorses the nomination or has previously indicated willingness to stand for election.

SPECIAL GENERAL MEETING

17. A Special General Meeting of the Club may be requested by:
- 17.1 The President or
- 17.2 A written requisition signed by five members which shall be lodged with the Secretary not less than twenty eight days prior to the proposed date for the meeting and shall include the object of the meeting and any motion proposed to be put to the meeting.
18. Upon receipt of a valid requisition for a Special General Meeting the Secretary shall give members at least fourteen days notice and shall advise them of the details of the meeting by writing to each member at the address indicated in the register of members.
- 18.1 Should the Secretary fail to convene such Special General Meeting the requisitors or any of them may convene such meeting.
- 18.2 Only the business included in the notice of the Special General Meeting shall be considered at that meeting.

19. A resolution proposed at a Special General Meeting shall be a special resolution and a special resolution shall be passed only when at least seventy-five percent of the members in attendance at that meeting support such resolution.

SUB-COMMITTEES

20. The Committee may appoint a sub-committee or a standing committee for any purpose it may consider appropriate.
 - 20.1 The members of any sub-committee or standing committee need not be members of the Club.
 - 20.2 A quorum for a meeting of any sub-committee or standing committee shall be a clear majority of the then members of that sub-committee or standing committee.
 - 20.3 The President and the Secretary shall be ex-officio members of all sub-committees and standing committees.

GENERAL

21. A quorum for any general meeting shall be twenty members of the Club eligible to vote.
22. Only full members and life members shall be eligible to vote at any General Meetings of the Club.
23. If after half an hour from the time appointed for the commencement of any Committee or general meeting a quorum is not present the meeting shall stand adjourned to the same day and time of the following week at the same place if possible or other place if necessary in which case notice shall be given in the same form as it had been for the original meeting.
 - 23.1 With the exception of a Special General Meeting called pursuant to rule 17.2, if at such adjourned meeting a quorum is not present the members present shall form a quorum and may transact the business for which the meeting was called.
 - 23.2 A Special General Meeting called pursuant to rule 17.2 and adjourned owing to a lack of a quorum shall not be reconvened unless a quorum is present, and if it is not reconvened any proposed resolution to be considered at such meeting shall lapse.
24. The chairperson of any meeting may adjourn same to another day as he may deem necessary.
 - 24.1 No business shall be transacted at any such adjourned meeting other than the business not concluded at the meeting at which the adjournment took place.
 - 24.2 Notice for the adjourned meeting shall be given in the same form as it had

for the original meeting.

25. Should the attendance of a member be specifically required at any meeting the member shall be advised in writing by the Secretary.
26. Minutes of the proceedings at every meeting shall be entered and kept in a book specifically provided for this purpose.
 - 26.1 After discussion and subsequent confirmation such minutes shall be signed by the chairperson of the meeting.
27. The members of the Committee who upon the authority of the Committee accept or incur any pecuniary liability on behalf of the Club shall be indemnified by the Club against any loss in respect thereof.

AMENDMENTS

28. Any of these rules may be added to altered or otherwise amended by the Club following the passing of an appropriate special resolution at any general meeting of the Club of which proper notice shall have been given.
 - 28.1 Notice of any special resolution shall be given to the Secretary not less than twenty-one days prior to the proposed date for a general meeting of the Club and the Secretary shall include the details of that special resolution in the notice of the meeting.

COMMON SEAL

29. The common seal of the Club shall be kept in the care of the President.
 - 29.1 The seal shall not be used or affixed to any deed or other document except pursuant to a resolution of the Committee and in the presence of the President and two members of the Committee each of whom shall subscribe their names as witnesses.
 - 29.2 A register shall be kept of all documents to which the seal is affixed including the names of the witnessing members.

FINANCE

30. The financial year of the Club shall commence on October 1st and close on September 30th each year.
 - 30.1 The Club shall keep such accounting records as are necessary to correctly record and explain the financial transactions and the financial position of the Club.
 - 30.2 All funds of the Club shall be placed or deposited in the name of the Club at such bank or other institution as the Committee may determine.
 - 30.3 All monies raised by a person or persons in the name of the Club shall be paid into the account of the Club forthwith and expended only on the

authority of the Committee.

- 30.4 All accounts of the Club shall be operated on with the approval of the Committee by any two signatures of the President the Secretary or the Treasurer.
- 30.5 Expenses incurred by officers of the Club in performing authorised duties for the Club shall with the approval of the Committee be reimbursed from Club funds if so required.
- 30.6 The President may anticipate Committee approval and at his discretion incur expenditure of a social nature at the last meeting of the Committee in any year, at the AGM, or at any special social function of the Club without the specific sanction of the Committee being first obtained.
- 30.7 The financial records and documents of the Club shall be available for inspection by any member at the principal place of business of the Club at a time convenient to both parties.

AUDITORS

- 31. The Club shall appoint an auditor at the AGM each year.
 - 31.1 The auditor shall not be a member of the Club.
 - 31.2 The auditor shall examine and audit all of the books and accounts of the Club annually and shall have power to call for all books papers receipts and other documents relating to the affairs of the Club and shall report thereon to the AGM or at any time as requested by the Committee.

DISSOLUTION

- 32. A Special General Meeting called for that purpose may by a seventy five per cent majority of the members present at such meeting resolve to dissolve the Club.
 - 32.1 If such a resolution is confirmed by a similar majority at a subsequent Special General Meeting held not less than twenty-one days nor more than thirty-five days thereafter the Club shall be thereupon dissolved.
 - 32.2 The notice convening such Special General Meeting shall be given by the Secretary to all members and shall state that the dissolution of the Club is to be proposed or confirmed as the case may be.
- 33. If upon dissolution of the Club there remains after satisfaction of its debts and liabilities any property whatsoever the same shall not be paid to or distributed amongst the members of the Club but shall become vested in and shall become transferred to some other club association or institution having objects similar to the objects of the Club as determined by the Committee.
